Preparing a paper using microsoft word for publication in IPO

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**Abstract.** All articles *must* contain an abstract.The abstract text should be formatted using 10 point Times (or Times Roman, or Times New Roman) and indented 25 mm from the left margin. The abstract follows the addresses and should give readers concise information about the content of the article and indicate the main results obtained and conclusions drawn. The abstract should generally be restricted to a single paragraph with word limit of 200.

1. The first section in your paper

The first paragraph after a heading is NOT indented (Bodytext style).

Other paragraphs are indented (BodytextIndented style).

1. Another section of your paper

The first paragraph after a heading is NOT indented (Bodytext style).

Other paragraphs are indented (BodytextIndented style).

## A subsection

Some text.

* + 1. A subsubsection. The paragraph text follows on from the subsubsection heading but should not be in italic.
1. Figures and tables

Figures and tables should be numbered serially and positioned (centred on the width of the page) close to where they are mentioned in the text, not grouped together at the end. Each figure and table should have a brief explanatory caption.

* 1. Examples

The following examples show how to format a number of different figure/caption combinations. **Note that the table borders are shown as broken lines for guidance only.**

|  |
| --- |
| WiderFigureWiderCaption |
| **Figure 1.** In this case simply justify the caption so that it is as the same width as the graphic. |
| NarrowFigeWideCap |  | NarrowFigeWideCap |
| **Figure 2.** These two figures have been placed side-by-side to save space. Justify the caption. |  | **Figure 3.** These two figures have been placed side-by-side to save space. Justify the caption. |

**Table 1.** A slightly more complex table with a narrow caption.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Wake Chi Sqr. (*N*=15, *df*=1) | *p* | Stage 1 Chi Sqr. (*N*=15, *df*=1) | *p* | Stage 2 Chi Sqr. (*N*=15, *df*=1) | *p* |
| **F3** | 1.143 | 0.285 | 0.286 | 0.593 | 0.286 | 0.593 |
| **Fz** | 1.143 | 0.285 | 0.067 | 0.796 | 0.067 | 0.796 |
| **F4** | 4.571 | 0.033 | 1.667 | 0.197 | 1.143 | 0.285 |
| **C3** | 0.286 | 0.593 | 0.067 | 0.796 | 0.067 | 0.796 |
| **Cz** | 1.143 | 0.285 | 0.077 | 0.782 | 0.286 | 0.593 |
| **C4** | 2.571 | 0.109 | 0.600 | 0.439 | 1.667 | 0.197 |
| **P3** | 0.000 | 1.000 | 0.600 | 0.439 | 0.600 | 0.439 |
| **Pz** | 0.286 | 0.593 | 1.143 | 0.285 | 0.286 | 0.593 |
| **P4** | 0.286 | 0.593 | 0.000 | 1.000 | 0.067 | 0.796 |

1. Equations and mathematics

Formulae should be written in Equation Editor or MathType in accordance with the article template.

1. Reference

References should be sited in the text by the sequential numbering in brakes (for example [1], [2, 5, 7], [8-10]).

References

1. Strite S and Morkoc H 1992 *J. Vac. Sci. Technol*. B **10** 1237
2. Gusev A A *et al* 2011 *J. Phys.: Conf. Series* **291** 012052
3. Kurata M 1982 *Numerical Analysis for Semiconductor Devices* (Lexington, MA: Heath)
4. Kunze K 2003 T-duality and Penrose limits of spatially homogeneous and inhomogeneous cosmologies *Phys*. *Rev*. D **68** 063517 (Preprint gr-qc/0303038)
5. Milson R, Coley A, Pravda V and Pravdova A 2004 Alignment and algebraically special tensors *Preprint* gr-qc/0401010
6. Caplar R and Kulisic P 1973 *Proc. Int. Conf. on Nuclear Physics (Munich)* vol 1 (Amsterdam: North-Holland/American Elsevier) p 517
7. Kuhn T 1998 *Density matrix theory of coherent ultrafast dynamics Theory of Transport Properties of Semiconductor Nanostructures* *(*Electronic Materialsvol 4*)* ed E Schöll (London: Chapman and Hall) chapter 6 pp 173–214

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| **Table 2.** Font styles for a reference to a journal article. |
| Element | Style |
| Authors, date | Roman type |
| Article title (optional) | Roman type |
| Journal title | Italic type |
| Volume number | **Bold type** |
| Page numbers | Roman type |